

Forward Plan

February - May 2014

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 7 January 2014



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Culture (Democratic Services), Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Culture (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional issues; economic development</p> <p>Oxford City Council liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor Rodney Rose</p>	<p>Internal management; HR & industrial relations; strategic rail; fire control; Emergency Planning</p> <p>West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Social Care</i> Councillor Mrs Judith Heathcoat</p>	<p>Adult Social Care</p> <p>Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Business & Customer Services</i> Councillor Nick Carter</p>	<p>Customer Services; Communications; ICT; support to SME's; Property</p>
<p><i>Cabinet Member for Children, Education & Families</i> Councillor Melinda Tilley</p>	<p>Education and Statutory Lead member for Children's Services</p>
<p><i>Cabinet Member for Cultural & Community Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Registration service, library service, Coroner's service; adult learning; cultural services; tourism</p>
<p><i>Cabinet Member for Environment</i> Councillor David Nimmo Smith</p>	<p>Strategic planning with Oxfordshire; minerals strategy; waste management; environment management; transport</p> <p>South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Finance</i> Councillor Arash Fatemian</p>	<p>Finance</p>
<p><i>Cabinet Member for Policy Co-ordination</i> Councillor Louise Chapman</p>	<p>Policy co-ordination; Fire & rescue; Trading Standards; equalities; localities; community cohesion</p>
<p><i>Cabinet Member for Public Health & the Voluntary Sector</i> Councillor Hilary Hibbert-Biles</p>	<p>Public Health and voluntary and community sector</p> <p>Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Delegated Powers of the Chief Executive - January 2014

To report on a quarterly basis any executive decisions taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 28 January 2014**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Law & Culture
Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262
Ref: 2013/128

Oxfordshire Strategic Economic Plan

To endorse and sign off the final Oxfordshire Strategic Economic Plan prior to its submission to the Government at the end of March 2014.

Decision Maker and Target Date: **Cabinet, 18 March 2014**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning
Contact: Richard Byard, Service Manager - Economy & Skills Tel: 07584 909508
Ref: 2013/182

Delegated Powers of the Chief Executive - April 2014

To report on a quarterly basis any executive decisions taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 15 April 2014**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Law & Culture
Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262
Ref: 2013/176

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

Flood Risk Management Strategy

To seek members approval of the draft Flood Risk Management Strategy prior to formal public consultation.

Decision Maker and Target Date: **Cabinet, 28 January 2014**
Reason for amendment (if any) Decision due date for Cabinet changed from 15/10/2013 to 28/01/2014. Reason: Further work required.
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: District and Key Stakeholders
Report By: Deputy Director for Environment & Economy - Commercial & Delivery
Contact: Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435
Ref: 2013/079

NON-KEY DECISIONS

Future of Schools/Back Office Facing Services - Externalisation Next Steps

To agree next steps.

Decision Maker and Target Date: **Cabinet, 28 January 2014**
Reason for amendment (if any) Decision due date for Cabinet changed from 17/12/2013 to 28/01/2014. Reason: To allow time for consultation to be completed.

Key Decision: No
Exempt Information: None
Consultations: With school stakeholders
Report By: Director for Children's Services, Director for Environment & Economy
Contact: Frances Craven, Deputy Director for Education & Early Intervention
Tel: (01865) 815498, Graham Shaw, Deputy Director for Environment & Economy - Oxfordshire Customer Services Tel: 07939069084
Ref: 2013/169

Cabinet Business Monitoring Report for Quarter 2

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 28 January 2014**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Policy
Contact: Maggie Scott, Head of Policy Tel: (01865) 816081 Ref: 2013/142

Staffing Report - Quarter 3 - 2013

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 25 February 2014**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Human Resources
Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
Ref: 2013/148

Cabinet Business Monitoring Report for Quarter 3

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 15 April 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Policy

Contact: Maggie Scott, Head of Policy Tel: (01865) 816081 Ref: 2013/175

Staffing Report - Quarter 4 - 2013

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 13 May 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2013/180

CABINET MEMBER: ADULT SOCIAL CARE

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: BUSINESS & CUSTOMER SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES

KEY DECISIONS

NIL

NON-KEY DECISIONS

The Future of the Music Service in Oxfordshire

To seek approval for the Music Service to move to become an independent charitable trust.

Decision Maker and Target Date:

Cabinet, 28 January 2014

Reason for amendment (if any)

Decision due date for Cabinet changed from 17/12/2013 to 28/01/2014. Reason: Further work required

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Vikki Gledhill, Business Development & Change Manager Tel: (01865) 323476 Ref: 2013/170

Home to School Transport Policy

Whether to approve a new OCC Home to School Transport policy, following a consultation.

Decision Maker and Target Date: **Cabinet, 4 February 2014**
Reason for amendment (if any) Decision due date for Cabinet changed from 28/01/2014 to 04/02/2014. Reason: To allow time for consultation to be completed.

Key Decision: No
Exempt Information: None
Consultations: Public consultation
Report By: Director for Children's Services
Contact: Neil Darlington, Service Manager - Admissions & Transport Tel: (01865) 815844 Ref: 2013/089

Report on Consultation into New Schools in Bicester

If there are no objections, to receive the summarised outcomes of the public consultation into new primary and secondary schools for Bicester.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 10 March 2014**
Reason for amendment (if any) Decision due date for Cabinet Member for Children, Education & Families changed from 10/02/2014 to 10/03/2014. Reason: Further work following consultation required.

Key Decision: No
Exempt Information: None
Consultations: Public consultation
Report By: Director for Children's Services
Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445 Ref: 2013/168

Specification for Future New Primary School at Barton West

To approve specifications against which to select an academy trust to run the proposed new primary school at Barton West.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 10 March 2014**

Reason for amendment (if any) Decision due date for Cabinet changed from 18/03/2014 to Cabinet Member for Children, Education & Families on 10/03/2014. Reason: Changed from Cabinet to Cabinet Member.

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/159

Carterton Community College Extension of Upper Age Limit to Establish Post-16 Education

Whether to support the Governing Body of Carterton Community College in their proposal to become 11-19 age range.

Decision Maker and Target Date: **Cabinet, 18 March 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Initial public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/178

CABINET MEMBER: CULTURAL & COMMUNITY SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

Oxfordshire Minerals and Waste Local Plan - Core Strategy: Consultation Draft

To seek approval for the Oxfordshire Minerals and Waste Local Plan – Core Strategy: Consultation Draft, setting out the Council’s proposed planning strategy and policies for minerals and waste Developments in Oxfordshire to 2030, for public consultation.

Decision Maker and Target Date: **Cabinet, 28 January 2014**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Key stakeholders; Minerals and Waste Cabinet Advisory Group

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2013/132

Local Transport Plan : Update

To seek approval of updates of LTP3 including area strategies for Bicester, Science Vale, Witney, Carterton and Banbury.

Decision Maker and Target Date: **Cabinet, 18 March 2014**

Reason for amendment (if any) Decision due date for Cabinet changed from 17/12/2013 to 18/03/2014. Reason: Further work required.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691 Ref: 2013/019

The Plain, Oxford - Department for Transport Funded Cycle Improvement Scheme

To present the response to the public consultation.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 March 2014**

Reason for amendment (if any) Decision due date for Cabinet changed from 18/03/2014 to Cabinet Member for Environment Delegated Decision on 27/03/2014. Reason: Change from Cabinet to Cabinet Member.

Key Decision: Yes - Revenue Expenditure > £500,000

Exempt Information: None

Consultations: Traffic Regulation Order consultation on amendments to loading and parking bays at the junction is taking place in January 2014.

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Craig Rossington, Senior Transport Planner Tel: (01865) 815575

Ref: 2013/179

NON-KEY DECISIONS

Pre-Consultation Draft Rights of Way Improvement Plan

To seek approval before consultation.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 January 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 21/11/2013 to 09/01/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435

Ref: 2013/119

Proposed Parking Restrictions - Various Locations, Kidlington and Gosford

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 January 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 21/11/2013 to 09/01/2014. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/071

Proposed Parking Restrictions, Murdock Road, Bicester

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 January 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Local community via public notices – directly with emergency services and other stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/165

Proposed Traffic Calming - Shrivenham

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 January 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Local community via public notice – directly with emergency services and other stakeholders.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/161

Proposed Parking Restrictions, Enstone

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 January 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Local community via public notices – directly with emergency services and other stakeholders.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/162

Proposed Extension to 30mph Speed Limit, Faringdon/Spring Hill, Southmoor

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 January 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Local community via public notices – directly with emergency services and other stakeholders.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/163

Response to Westgate Planning Application

To seek approval of the County Council's formal response to the Westgate planning application.

Decision Maker and Target Date: **Cabinet, 28 January 2014**

Reason for amendment (if any) Decision due date for Cabinet changed from 17/12/2013 to 28/01/2014. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647 Ref: 2013/123

Proposed Parking Restrictions - Limborough Road, Wantage

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 February 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 09/01/2014 to 27/02/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/072

Oxfordshire Minerals and Waste Monitoring Report 2013

To seek approval for the Oxfordshire Mineral and Waste Monitoring Report 2013, setting out information on progress in preparation of the Minerals and Waste Local Plan and on the implementation of planning policies for minerals and waste developments, to be published.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 February 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 09/01/2014 to 27/02/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Minerals and Waste Cabinet Advisory Group

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2013/134

Proposed Minor Changes to Divinity Road and Magdalen Road (North) CPZs

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 February 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 09/01/2014 to 27/02/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/073

Proposed Parking Restrictions - Burford Road/Moor Avenue, Witney

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 February 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 09/01/2014 to 27/02/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/070

Consideration of Objections to Experimental Traffic Regulation Order - Parking in Shiplake

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 February 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 09/01/2014 to 27/02/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/068

Amendments to Proposed Residents Parking Scheme, Cutteslowe Area, Oxford

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 February 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 09/01/2014 to 27/02/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Local community via public notices – directly with emergency services and other stakeholders.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/164

Proposed Disabled Persons Parking Places, Various Locations

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 February 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 09/01/2014 to 27/02/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Local community via public notices – directly with emergency services and other stakeholders.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/166

Headington London Road Shared Use Facility from Gladstone Road to Wharton Road

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 February 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 09/01/2014 to 27/02/2014. Reason: Further work needed.

Key Decision: No

Exempt Information: None

Consultations: Consultation to be undertaken with frontages to the scheme, emergency services, local Councils and Councillors, Vulnerable User Groups and others as appropriate during November/December 2013.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Stephen Fitzgerald, Technician - Developer Scheme Tel: (01865) 815797 Ref: 2013/173

Proposed Amendments to Residents Parking Scheme - Abingdon

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 March 2014**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 09/01/2014 to 27/03/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/017

SVUK Winnaway Cycle Improvement Project

Report on results of public consultation and seek approval to proceed with conversion and construction. Consultation will include three sub-schemes:

- Winnaway Bridleway
- A4185 Shared-Use Path
- A417 Junctions, Harwell

Decision Maker and Target Date: **Cabinet Member for Environment, 27 March 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Consultations to be undertaken with frontages to the scheme, emergency services, local Councils and Councillors, vulnerable user groups and others as appropriate during February 2014. Any objections will be included in the reports.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Lydia Dunsdon, Engineer Tel: (01865) 815287 Ref: 2013/184

CABINET MEMBER: FINANCE

KEY DECISIONS

NIL

NON-KEY DECISIONS

Service & Resource Planning Report 2014/15 - 2017/18 - January 2014

To provide background and context to the service and resource planning process for 2014/15 – 2017/18.

Decision Maker and Target Date: **Cabinet, 28 January 2014**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Finance Officer
Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995 Ref: 2013/126

2013/14 Financial Monitoring & Business Strategy Delivery Report - December 2013

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 25 February 2014**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Finance Officer
Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995 Ref: 2013/147

Service & Resource Planning Report 2014/15 - 2017/18 - March 2014

To provide background and context to the service and resource planning process for 2014/15 – 2017/18.

Decision Maker and Target Date:

Cabinet, 18 March 2014

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865)
323995 Ref: 2013/157

2013/14 Financial Monitoring & Business Strategy Delivery Report - February 2014

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date:

Cabinet, 15 April 2014

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865)
323995 Ref: 2013/174

CABINET MEMBER: POLICY CO-ORDINATION

KEY DECISIONS

NIL

NON-KEY DECISIONS

**Extension of the Authorisation for the Birmingham City Council
Illegal Money Lending Team to Operate in Oxfordshire**

To seek approval to extend the delegation of authorisation for enforcement of the Consumer Credit Act 1974 in Oxfordshire to Birmingham City Council to allow the national illegal money lending team to carry out enforcement operations in Oxfordshire if required.

Decision Maker and Target Date:

Cabinet Member for Policy Co-ordination, 19 February 2014

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Richard Webb, Trading Standards & Community Safety Manager Tel: (01865) 815791

Ref: 2013/181

**Oxfordshire Fire & Rescue Service - Community Risk Management
Plan - Action Plan 2014/2015**

To seek approval of the Community Risk Management Plan – Fire & Rescue.

Decision Maker and Target Date:

Cabinet, 25 February 2014

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Internal and external consultation with all stakeholders

Report By: Chief Fire Officer

Contact: Matt Carlile, Business & Improvement Manager Tel: (01865) 855211

Ref: 2013/109

Oxfordshire County Council Corporate Plan - 2014/15 - 2017/18

To sign off the Council Corporate Plan 2013/14 – 2017/18 in advance of consideration by Council.

Decision Maker and Target Date:

Cabinet, 18 March 2014

Reason for amendment (if any)

Decision due date for Cabinet changed from 28/01/2014 to 18/03/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Policy

Contact: Maggie Scott, Head of Policy Tel: (01865) 816081 Ref: 2013/127

Prosecution Policy for Breaches of Weight Restrictions in Oxfordshire

To seek approval of the prosecution policy relating to the breaches of weight restrictions in Oxfordshire.

Decision Maker and Target Date:

Cabinet Member for Policy Co-ordination, 19 May 2014

Reason for amendment (if any)

Decision due date for Cabinet Member for Policy Co-ordination changed from 10/02/2014 to 19/05/2014. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Fire Officer

Contact: Richard Webb, Trading Standards & Community Safety Manager Tel: (01865) 815791 Ref: 2013/156

CABINET MEMBER: PUBLIC HEALTH & THE VOLUNTARY SECTOR

KEY DECISIONS

NIL

NON-KEY DECISIONS

Chill Out Fund 2013/14 - January 2014

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 8 January 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: None

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager

Tel: (01865) 810649

Ref: 2013/129

Chill Out Fund 2013/14 - February 2014

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 19 February 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager

Tel: (01865) 810649

Ref: 2013/149

Chill Out Fund 2014/15 - April 2014

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 2 April 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager

Tel: (01865) 810649

Ref: 2013/177

Chill Out Fund 2014/15 - May 2014

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 14 May 2014**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager

Tel: (01865) 810649

Ref: 2013/183

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. January 2014 items included for ease of reference.

Cabinet - 28 January 2014

- **Delegated Powers of the Chief Executive - January 2014** 2013/128
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Flood Risk Management Strategy** 2013/079
Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435
- **Future of Schools/Back Office Facing Services - Externalisation Next Steps** 2013/169
Frances Craven, Deputy Director for Education & Early Intervention Tel: (01865) 815498, Graham Shaw, Deputy Director for Environment & Economy - Oxfordshire Customer Services Tel: 07939069084
- **Cabinet Business Monitoring Report for Quarter 2** 2013/142
Maggie Scott, Head of Policy Tel: (01865) 816081
- **The Future of the Music Service in Oxfordshire** 2013/170
Vikki Gledhill, Business Development & Change Manager Tel: (01865) 323476
- **Oxfordshire Minerals and Waste Local Plan - Core Strategy: Consultation Draft** 2013/132
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **Response to Westgate Planning Application** 2013/123
Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647
- **Service & Resource Planning Report 2014/15 - 2017/18 - January 2014** 2013/126
Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

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Cabinet - 4 February 2014

- **Home to School Transport Policy** 2013/089
Neil Darlington, Service Manager - Admissions & Transport Tel: (01865) 815844

Cabinet - 25 February 2014

- **Staffing Report - Quarter 3 - 2013** 2013/148
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
- **2013/14 Financial Monitoring & Business Strategy Delivery Report - December 2013** 2013/147
Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995
- **Oxfordshire Fire & Rescue Service - Community Risk Management Plan - Action Plan 2014/2015** 2013/109
Matt Carlile, Business & Improvement Manager Tel: (01865) 855211

Cabinet - 18 March 2014

- **Oxfordshire Strategic Economic Plan** 2013/182
Richard Byard, Service Manager - Economy & Skills Tel: 07584 909508
- **Carterton Community College Extension of Upper Age Limit to Establish Post-16 Education** 2013/178
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Local Transport Plan : Update** 2013/019
Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691
- **Service & Resource Planning Report 2014/15 - 2017/18 - March 2014** 2013/157
Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995
- **Oxfordshire County Council Corporate Plan - 2014/15 - 2017/18** 2013/127
Maggie Scott, Head of Policy Tel: (01865) 816081

Cabinet - 15 April 2014

- **Delegated Powers of the Chief Executive - April 2014** 2013/176
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Cabinet Business Monitoring Report for Quarter 3** 2013/175
Maggie Scott, Head of Policy Tel: (01865) 816081
- **2013/14 Financial Monitoring & Business Strategy Delivery Report - February 2014** 2013/174
Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

Cabinet - 13 May 2014

- **Staffing Report - Quarter 4 - 2013** 2013/180
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Cabinet Member for Children, Education & Families - 10 March 2014

- **Report on Consultation into New Schools in Bicester** 2013/168
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Specification for Future New Primary School at Barton West** 2013/159
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Environment - 9 January 2014

- **Pre-Consultation Draft Rights of Way Improvement Plan** 2013/119
Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435
- **Proposed Parking Restrictions - Various Locations, Kidlington and Gosford** 2013/071
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions, Murdock Road, Bicester** 2013/165
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Traffic Calming - Shrivenham** 2013/161
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083

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- **Proposed Parking Restrictions, Enstone** 2013/162
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Extension to 30mph Speed Limit, Faringdon/Spring Hill, Southmoor** 2013/163
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083

Cabinet Member for Environment - 27 February 2014

- **Proposed Parking Restrictions - Limborough Road, Wantage** 2013/072
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Oxfordshire Minerals and Waste Monitoring Report 2013** 2013/134
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **Proposed Minor Changes to Divinity Road and Magdalen Road (North) CPZs** 2013/073
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions - Burford Road/Moor Avenue, Witney** 2013/070
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Consideration of Objections to Experimental Traffic Regulation Order - Parking in Shiplake** 2013/068
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Amendments to Proposed Residents Parking Scheme, Cutteslowe Area, Oxford** 2013/164
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Disabled Persons Parking Places, Various Locations** 2013/166
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Headington London Road Shared Use Facility from Gladstone Road to Wharton Road** 2013/173
Stephen Fitzgerald, Technician - Developer Scheme Tel: (01865) 815797

Cabinet Member for Environment - 27 March 2014

- **The Plain, Oxford - Department for Transport Funded Cycle Improvement Scheme** 2013/179
Craig Rossington, Senior Transport Planner Tel: (01865) 815575
- **Proposed Amendments to Residents Parking Scheme - Abingdon** 2013/017
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **SVUK Winnaway Cycle Improvement Project** 2013/184
Lydia Dunsdon, Engineer Tel: (01865) 815287

Cabinet Member for Policy Co-ordination - 19 February 2014

- **Extension of the Authorisation for the Birmingham City Council Illegal Money Lending Team to Operate in Oxfordshire** 2013/181
Richard Webb, Trading Standards & Community Safety Manager Tel: (01865) 815791

Cabinet Member for Policy Co-ordination - 19 May 2014

- **Prosecution Policy for Breaches of Weight Restrictions in Oxfordshire** 2013/156
Richard Webb, Trading Standards & Community Safety Manager Tel: (01865) 815791

Cabinet Member for Public Health & the Voluntary Sector - 8 January 2014

- **Chill Out Fund 2013/14 - January 2014** 2013/129
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649

Cabinet Member for Public Health & the Voluntary Sector - 19 February 2014

- **Chill Out Fund 2013/14 - February 2014** 2013/149
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649

Cabinet Member for Public Health & the Voluntary Sector - 2 April 2014

- **Chill Out Fund 2014/15 - April 2014** 2013/177
Ruth Ashwell, Youth, Engagement & Opportunities - Service
Manager Tel: (01865) 810649

Cabinet Member for Public Health & the Voluntary Sector - 14 May 2014

- **Chill Out Fund 2014/15 - May 2014** 2013/183
Ruth Ashwell, Youth, Engagement & Opportunities - Service
Manager Tel: (01865) 810649



Forward Plan February – May 2014

Notice of a Change of Date for an Item for the Cabinet Member for Children, Education & Families Agenda

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Children, Education & Families on 10 February 2014 is not in the Forward Plan for that date.

The decision on this matter needs to be taken by the Cabinet Member for Children, Education & Families on 10 February 2014 because of the timetable needed to reach a Cabinet decision on preferred sponsor status before the summer holidays in order to seek a final decision from the Secretary of State in the Autumn.

Cabinet Member for Children, Education & Families, 10 February 2014

Report on Consultation into New Schools in Bicester

If there are no objections, to receive the summarised outcomes of the public consultation into new primary and secondary schools for Bicester.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 10 February 2014**

Key Decision: *No*

Exempt Information: *None*

Consultations: Public Consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445
Ref: 2013/168

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

30 January 2014



Forward Plan February – May 2014

Notice of a Change of Date for an Item for the Cabinet Member for Children, Education & Families Agenda

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Children, Education & Families on 10 February 2014 is not in the Forward Plan.

The decision on this matter needs to be taken by the Cabinet Member for Children, Education & Families on 10 February 2014 because of the timetable needed to reach a Cabinet decision on preferred sponsor status before the summer holidays in order to seek a final decision from the Secretary of State in the Autumn.

Cabinet Member for Children, Education & Families, 10 February 2014

Specification for Future New Primary School at Barton West

To approve specifications against which to select an academy trust to run the proposed new primary school at Barton West.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 10 February 2014**

Key Decision: *No*

Exempt Information: *None*

Consultations: Public Consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445
Ref: 2013/159

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

30 January 2014



Forward Plan February - May 2014

Notice of a Change of Date for an Item for Cabinet Agenda

Notice is hereby given that the item set out below for consideration by the Cabinet on 25 February 2014 is not in the Forward Plan for that date.

The decision on this matter needs to be taken by Cabinet on 25 February 2014 in order to meet the timetable for the City Council to determine the application in early March.

Cabinet, 25 February 2014

Response to Westgate Planning Application

To seek approval of the County Council's formal response to the Westgate planning application.

Decision Maker and Target Date: **Cabinet, 25 February 2014**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy – Strategy & Infrastructure Planning

Contact: Tom Flanagan, Service Manager – Planning Tel: (01865) 815691

Ref: 2013/123

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

30 January 2014



Forward Plan February - May 2014

Access to Information Procedure Rules Paragraph 15 General Exception

Notice is hereby given that the item set out below for consideration by Cabinet Member for Public Health & Voluntary Sector on 19 February 2013 is not in the Forward Plan.

The decision on this matter needs to be taken by Cabinet Member for Public Health & Voluntary Sector on 19 February 2014 because this is a statutory service and the Council needs to ensure that the contract is awarded in time to maintain continuity of service provision.

Cabinet Member for Public Health & Voluntary Sector, 19 February 2014

Provision of School Health Nursing Services

To approve the incurring of expenditure for the commissioning of School Health Nursing Services and to delegate to the Director of Public Health, following consultation with the Cabinet Member for Public Health & the Voluntary Sector, the authority to determine tenders and contacts in order to secure provision of services.

Decision Maker and Target Date: **Cabinet Member for Public Health & Voluntary Sector, 19 February 2014**

Key Decision: Yes – revenue expenditure >£500,000

Exempt Information: No

Consultations: N/A

Report by: Director of Public Health

Contact: Val Messenger, Deputy Director of Public Health Tel: (01865) 328660

Ref: 2014/016

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

3 February 2014